

9.0 IMPLEMENTATION

9.1 CHAPTER SUMMARY

The purpose of this Chapter is to explain how the Comprehensive Plan should be used to guide future growth and development in the Town of Waterloo. It is intended to serve as the blueprint for the future. As change is inevitable, the Plan will need to be amended to reflect major changes. Section 9.5 will review how each chapter of the Comprehensive Plan elements interrelate and how the Plan will be monitored and evaluated. Section 9.9 discusses how the Plan must be updated at a minimum of once every ten years.

Wisconsin State Statute 66.1001(2)(i)

(i) Implementation.

A compilation of programs and specific actions to be completed in a stated sequence, including proposed changes to any applicable zoning ordinances, official maps, sign regulations, erosion and storm water control ordinances, historic preservation ordinances, site Plan regulations, design review ordinances, building codes, mechanical codes, housing codes, sanitary codes or subdivision ordinances, to implement the objectives, policies, Plans and programs contained in [pars. \(a\) to \(h\)](#). The element shall describe how each of the elements of the Comprehensive Plan will be integrated and made consistent with the other elements of the Comprehensive Plan, and shall include a mechanism to measure the local governmental unit's progress toward achieving all aspects of the Comprehensive Plan. The element shall include a process for updating the Comprehensive Plan. A Comprehensive Plan under this subsection shall be updated no less than once every 10 years.

9.2 VISION STATEMENT

The following is a review of the vision statement found in Chapter 1, Issues and Opportunities, section 1.8. The vision statement serves as the overall guide for land use decision-making in the Town of Waterloo.

The Town of Waterloo:

- *Preserves and maintains agriculture, rural community, and rural life in the driftless area.*
- *Encourages growth of businesses and tourism that will mirror rural values and lifestyles.*
- *Maintains and improves the transportation infrastructure.*

9.3 GOALS, OBJECTIVES AND POLICY RECOMMENDATIONS

The following are Implementation goals, objectives and policy recommendations. They support the goals, objectives, policies and programs specified in the previous eight chapters and will guide the implementation of this Comprehensive Plan in the Town of Waterloo over the next 20 years.

1. **Comply with and enforce the 14 Planning Goals and the Policies and Programs outlined in this Comprehensive Plan.**
2. **Enforce local ordinances to support the vision noted in Section 9.2.**
3. **Comply with applicable County, State, and Federal regulations.**
4. **Amend the local Comprehensive Plan and local ordinances only after careful evaluation of existing conditions and potential impacts.**
5. **Update the Town of Waterloo Comprehensive Plan at a minimum of every ten years as required by Wisconsin State Statute 66.1001.**

9.4 LOCAL ORDINANCE AND REGULATIONS

The intent of local ordinances and regulations is to guide land development within the Town. By carefully applying these local ordinances and regulations, the Town of Waterloo will accomplish the goals and policies of the Comprehensive Plan. Enforcement of such ordinances and regulations serve an important function by ensuring orderly growth and development. The Town of Waterloo will use its Plan and local ordinances as enforcement tools.

9.5 CONSISTENCY AMONG PLAN ELEMENTS

As required by Wisconsin State Statute 66.1001, all elements included in this Plan are consistent with one another and no known conflicts exist. If there is a question regarding a decision that is not clearly conveyed in the details of this Plan, then the decision should be based on the intent of the vision statement. All nine elements included in this Plan work to achieve the desired future for the Town of Waterloo.

9.6 SEVERABILITY

If any provision of this Plan is found to be invalid or unconstitutional, or if the application of this Plan to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Plan, which can be given effect without the invalid or unconstitutional provision or application.

9.7 PLAN ADOPTION

The first official action required to implement the Town of Waterloo Comprehensive Plan is official adoption of the Plan by the local Plan Commission. Once the local Plan Commission recommends the Plan by resolution, the Town Board then adopts the Comprehensive Plan by ordinance as required by State Statute 66.1001. The Waterloo Comprehensive Plan will take effect when the Town Board passes it. After the Plan is adopted by ordinance, it becomes the official tool for development over the next 20 years. The Plan is designed to guide development in a consistent manner.

9.8 PLAN AMENDMENTS

Amendments are any changes to Plan text or maps. Amendments may be necessary due to changes in Town policies, programs, or services, as well as changes in state or federal laws. An amendment may also be needed due to unique proposals presented to the Town. The Town Board can amend the Waterloo Comprehensive Plan at any time. Proposed amendments should be channeled through the local Planning Commission, with final action occurring at the Town Board, including proper public notices and hearings. Amendments should be done with extreme caution: they should not be made to simply avoid local planning pressure.

9.9 PLAN UPDATES

As required by Wisconsin State Statute, this Comprehensive Plan must be updated at least once every ten years. An update is different from an amendment, as an update is a major revision of multiple plan sections, including maps. This Plan was originally written based on variables that are ever changing and future direction might be inaccurately predicted. A plan update should include public involvement, as well as an official public hearing.

9.10 MEASURING PROGRESS

The success of this Comprehensive Plan is measured by the extent to which the Town of Waterloo achieves its vision of the future for its community by following the goals, objectives, policies, and programs outlined in the Plan. In order to do so, the Planning Commission will review this Comprehensive Plan every two (2) years.

9.11 GOAL AND POLICY SUMMARY

Comprehensive Plans are comprised of nine elements (Issues and Opportunities, Utilities and Community Facilities, Agricultural, Natural, and Cultural Resources, Housing, Transportation, Economic Development, Intergovernmental Cooperation, Land Use, and Implementation). Each element has policy statements, which contribute to the overall Plan, supporting a jurisdiction's vision and goals. Policy statements give the jurisdiction general guidelines to help in making land use decisions.

Chapter goals are summarized in Table 9.1. Plan policies are summarized in Tables 9.2 through 9.10, with policies listed by element and showing implementation actions and the party responsible for such actions in four separate columns. The key below describes Table notation.

IMPLEMENTATION ACTION

- **Does not require specific action** – This policy is a general statement of direction that does not need a specific ordinance or program to be enforced. It is enforced through conscious decision-making and by following the local Comprehensive Plan, which is passed by ordinance.
- **Ordinance** - The policy is enforced by an existing ordinance or an ordinance currently in development.

- **Specific Action** – Responsibility inherent in Planning Commission duties. Specific actions may be self-explanatory.
- **Ongoing** – The policy is currently part of the jurisdiction’s actions.

RESPONSIBILITY

Town of Waterloo

- **Town Planning Commission** – The Planning Commission receives proposals/applications, reviews the proposal against the Plan and any local ordinances, then makes a recommendation to the Town Board.
- **Town Board** – As the elected body of the community, the Town Board acts as the decision making authority and has the responsibility to make sure that the specific policy is enforced. The Board reviews the Planning Commission’s recommendation and makes a final decision.

Grant County

- **County Planning and Zoning Commission** – The Planning Commission receives proposals/applications, reviews the proposal against the Plan and County and local ordinances, then makes a recommendation to the County Board.
- **County Board** – As the elected body of the community, the County Board acts as the final decision making authority and has the responsibility to make sure that the specific policy is enforced. The Board reviews the Planning and Zoning Commission’s recommendation and makes a final decision.

IMPLEMENTATION TIMELINE

- If action is not required or is ongoing, no timeline is necessary. If action is required, a timeline is indicated, depending on the recommended action. For instance, if an ordinance needs to be created or amended, a timeline of one year is recommended.

IMPLEMENTATION TOOLS

- Implementation tools can include model ordinances, maps, or other Planning documentation, depending on the need.

Table 9.1 Goals

Chapter 1, Issues and Opportunities
<ol style="list-style-type: none"> 1. Protect and improve the health, safety, and welfare of residents in the Town of Waterloo. 2. Preserve and enhance the quality of life for the residents of the Town of Waterloo. 3. Protect and preserve the community character of the Town of Waterloo.
Chapter 2, Utilities and Community Facilities
<ol style="list-style-type: none"> 1. Encourage land uses, densities and regulations that promote efficient development patterns and relatively low municipal, state governmental and utility costs. 2. Provide adequate infrastructure and public services and an adequate supply of developable land to meet existing and future market demand for residential, commercial and industrial uses.
Chapter 3, Agricultural, Natural, and Cultural Resources
<ol style="list-style-type: none"> 1. Protect economically productive areas, including farmland and forests. 2. Protect natural areas, including wetlands, wildlife habitats, lakes, woodlands, open spaces, and groundwater resources. 3. Protect economically productive areas, including farmland and forests 4. Preserve cultural, historic, and archaeological sites.
Chapter 4, Housing
<ol style="list-style-type: none"> 1. Provide an adequate supply of affordable housing for individuals of all income levels throughout the community.
Chapter 5, Transportation
<ol style="list-style-type: none"> 1. Encourage neighborhood designs that support a range of transportation choices. 2. Provide an integrated, efficient, and economical transportation system that affords mobility, convenience, safety, and meets the needs of all citizens, including transit-dependent and disabled citizens.

Table 9.1 (cont.) Goals

Chapter 6, Economic Development	
1.	Promote the expansion or stabilization of the current economic base and the creation of a range of employment opportunities.
2.	Provide adequate infrastructure and public services and an adequate supply of developable land to meet existing and future market demand for residential, commercial and industrial uses.
3.	Promote the redevelopment of land with existing infrastructure and public services and the maintenance and rehabilitation of existing residential, commercial and industrial structures.
4.	Build community identity by revitalizing main streets and enforcing design standards.
5.	Protect economically productive areas, including farmland and forests.
Chapter 7, Intergovernmental Cooperation	
1.	Encourage coordination and cooperation among nearby units of government.
Chapter 8, Land Use	
1.	Promote the redevelopment of lands with existing infrastructure and public services and the maintenance and rehabilitation of existing residential, commercial and industrial structures.
2.	Encourage neighborhood designs that support a range of transportation choices.
3.	Protect natural areas, including wetlands, wildlife habitats, lakes, woodlands, open spaces and groundwater resources.
4.	Protect economically productive areas, including farmland and forests.
5.	Encourage land-uses, densities and regulations that promote efficient development patterns and relatively low municipal, state governmental and utility costs.
6.	Preserve cultural, historic and archaeological sites.
7.	Encourage coordination and cooperation among nearby units of government.
8.	Build community identity by revitalizing main streets and enforcing design standards.
9.	Provide an adequate supply of affordable housing for individuals of all income levels throughout each community.
10.	Provide adequate infrastructure and public services and an adequate supply of developable land to meet existing and future market demand for residential, commercial and industrial uses.
11.	Promote the expansion or stabilization of the current economic base and the creation of a range of employment opportunities at the state, regional and local levels.
12.	Balance individual property rights with community interests and goals.
13.	Plan and develop land uses that create or preserve varied and unique urban and rural communities.
14.	Provide an integrated, efficient and economical transportation system that affords mobility, convenience and safety and that meets the needs of all citizens, including transit-dependent and disabled citizens.
Chapter 9, Implementation	
1.	Comply with and enforce the 14 Planning Goals and the Policies and Programs outlined in this Comprehensive Plan.
2.	Enforce local ordinances to support the vision noted in Section 9.2.
3.	Comply with applicable County, State, and Federal regulations.
4.	Amend the local Comprehensive Plan and local ordinances only after careful evaluation of existing conditions and potential impacts.
5.	Update the Town of Waterloo Comprehensive Plan at a minimum of every ten years as required by Wisconsin State Statute 66.1001.

Table 9.2 Issues and Opportunities

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Protect and improve the health, safety, and welfare of residents in the Town of Waterloo.	Does not require specific action	Planning Commission, Town Board	NA	NA
Preserve and enhance the quality of life for the residents of the Town of Waterloo.	Does not require specific action	Planning Commission, Town Board	NA	NA
Protect and preserve the community character of the Town of Waterloo.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.3 Utilities and Community Facilities

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIME LINE	IMPLEMENTATION TOOLS
Ensure that new development bears a fair share of capital improvement costs necessitated by the development.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.4 Agricultural, Natural, and Cultural Resources

AGRICULTURAL POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Strive to maintain the rural and agricultural character of the community.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage the preservation of the family farm and farmland in the community.	Does not require specific action	Planning Commission, Town Board	NA	NA
Strive to prevent development from occurring on land in productive farm operations or land capable of productive agricultural uses	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage educational programs on the importance of agricultural resources for residents.	Does not require specific action	Planning Commission, Town Board	NA	NA
Where and when appropriate, utilize county, state, and federal programs or grants to conserve, maintain, and protect agricultural resources.	Does not require specific action	Planning Commission, Town Board	NA	NA
Strive to maintain the rural and agricultural character of the community.	Does not require specific action	Planning Commission, Town Board	NA	NA
NATURAL RESOURCE POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the preservation of scenic, historic, and scientific areas for the benefit of present and future generations.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage the suppression and limitation of noxious weeds.	Does not require specific action	Planning Commission, Town Board	NA	NA
Where and when appropriate, utilize county, state, and federal programs or grants to conserve, preserve, and protect natural resources.	Does not require specific action	Planning Commission, Town Board	NA	NA
CULTURAL RESOURCE POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the protection of important cultural resources in the community.	Does not require specific action	Planning Commission, Town Board	NA	NA
Continue to support local community festivals and cultural events.	Does not require specific action	Planning Commission, Town Board	NA	NA
Where and when appropriate, utilize county, state, and federal programs or grants to conserve, preserve, and protect cultural resources.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.5 Housing

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage housing developers to cluster homes on smaller lots located away from agricultural operations, and to preserve open space in the development.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.6 Transportation

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Consider adopting road standards for the construction of public and private roads.	Does not require specific action	Planning Commission, Town Board	NA	NA
Adopt and implement a driveway standard.	Specific Action	Planning Commission, Town Board	NA	NA
Continue to participate in the WI DOT Local Roads Improvement Program (LRIP).	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.6 (cont.) Transportation

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Coordinate with WisDOT and Grant County Highway Department on transportation planning projects outlined in this plan.	Does not require specific action	Planning Commission, Town Board	NA	NA
Work cooperatively with adjacent jurisdictions to encourage consistency in local transportation plans.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.7 Economic Development

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage home-based entrepreneurial activities that have minimal impact on adjacent properties.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage crop and livestock production farming as a local economic development strategy.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage entrepreneurial activity such as the sale of locally grown and created products and services from roadside markets and home-based sales.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage entrepreneurial activity that seeks to market local recreational and cultural resources and is compatible with identified resource protection goals.	Does not require specific action	Planning Commission, Town Board	NA	NA
Whenever possible, encourage economic development projects to locate infrastructure where necessary utilities, services and road capacity already exists.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.8 Intergovernmental Cooperation

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Maintain existing cooperative arrangements, and begin to explore new opportunities to cooperate with other units of government to share public services, staff, or equipment where and when appropriate.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.9 Land Use

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the protection of economically productive areas, including farmland, forests, and cultural, historic and archaeological sites.	Does not require specific action	Planning Commission, Town Board	NA	NA
Strive to balance individual property rights with community interests and goals.	Does not require specific action	Planning Commission, Town Board	NA	NA

Table 9.10 Implementation

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Comply with and enforce the 14 Planning Goals and the Policies and Programs outlined in this Comprehensive Plan.	Specific Action	Planning Commission, Town Board	NA	NA
Enforce local ordinances to support the vision noted in Section 9.2.	Specific Action	Planning Commission, Town Board	NA	NA
Comply with applicable County, State, and Federal regulations.	Specific Action	Planning Commission, Town Board	NA	NA

Table 9.10 (cont.) Implementation

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Amend the local Comprehensive Plan and local ordinances only after careful evaluation of existing conditions and potential impacts.	Specific Action	Planning Commission, Town Board	NA	NA
Update the Town of Waterloo Comprehensive Plan at a minimum of every ten years as required by Wisconsin State Statute 66.1001.	Specific Action	Planning Commission, Town Board	2019	2019

9.12 SUGGESTED LAND USE DECISIONS PROCEDURES

The process of making land use decisions should be from the “ground up,” straightforward, and easy to understand. In order to operate correctly and fairly, a town’s process needs to be understood and followed. Southwestern Wisconsin Regional Planning Commission has developed a process and documentation to help town’s in their land use decision-making and recommends that jurisdiction’s use it in conjunction with their Comprehensive Plans.

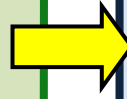
Attached is a schematic that describes how an application for a development project would proceed. Also attached is a Land Use Decision Application form in the Chapter 9, Implementation Attachments.

IMPLEMENTATION ATTACHMENTS

Recommended Land Use Decision Making Process for Towns **without** County Zoning

Start

- Applicant fills out top portion of Land Use Decision Application (LUDA) form, attaches relevant documentation, and submits to Town Planning Commission / Board.
- Applicant has proposal added to Town Planning Commission / Board Agenda.



Town Review

public hearing with notice

- Town Planning Commission/Board hears proposal and reviews LUDA form with attachments.
- Town Planning Commission/Board determines whether the proposal is **consistent** with its Comprehensive Plan.
- Town makes a decision and fills out '**Town Findings**' of LUDA form and attaches all relevant documentation including minutes.

Approved

Denied

Approved
with conditions*



Approved with conditions:

- Town approves the proposal with conditions* that the applicant must meet.
- Applicant makes changes to the proposal as needed.



* **Conditions** must include both an action and a timeframe for when the action must be executed.