

## 9.0 IMPLEMENTATION

### 9.1 CHAPTER SUMMARY

The purpose of this chapter is to explain how the comprehensive plan will be utilized to guide future growth and development in the Town of Watterstown and is intended to serve as the blueprint for the future. As change is inevitable, the plan will need to be amended to reflect major changes. Section 9.5 will review how each chapter of the comprehensive plan elements interrelate and how the plan will be monitored and evaluated. Section 9.9 discusses how the plan must be updated at a minimum of once every ten years.

#### Wisconsin State Statute 66.1001(2)(i)

##### (i) Implementation.

A compilation of programs and specific actions to be completed in a stated sequence, including proposed changes to any applicable zoning ordinances, official maps, sign regulations, erosion and storm water control ordinances, historic preservation ordinances, site plan regulations, design review ordinances, building codes, mechanical codes, housing codes, sanitary codes or subdivision ordinances, to implement the objectives, policies, plans and programs contained in [pars. \(a\) to \(h\)](#). The element shall describe how each of the elements of the comprehensive plan will be integrated and made consistent with the other elements of the comprehensive plan, and shall include a mechanism to measure the local governmental unit's progress toward achieving all aspects of the comprehensive plan. The element shall include a process for updating the comprehensive plan. A comprehensive plan under this subsection shall be updated no less than once every 10 years.

### 9.2 VISION STATEMENT

The following is a review of the vision statement found in Chapter 1, Issues and Opportunities, section 1.8. The vision statement serves as the overall guide for land use decision making in the Town of Watterstown.

*In the year 2027, we envision the Town of Watterstown to be a beautiful scenic area with tourism and farming. There will be some small businesses, but not large manufacturing. Housing will be single-family units of modest expense. There will be good cohesion of citizens and government.*

*The Town of Watterstown has a rich cultural and agricultural history that is still evident and valued by the community today. It is comprised of productive farms, some small businesses and home to many people who work in the surrounding communities. Looking to the future, while considering our town's valuable natural and cultural resources, we strive for a well-maintained land use pattern that will:*

- *Be an appealing and safe place to live, work, and visit.*
- *Create and maintain an environment that acknowledges and respects the rights of all citizens,*
- *Maintain, preserve, and enhance farms and forests as working resources.*
- *Preserve and enhance open spaces, natural areas, streams, rivers, and cultural resources.*
- *Foster, encourage, and oversee structured growth within identified areas of the town's infrastructure.*
- *Offer a range of economic opportunities, together with a viable travel and tourism industry for visitors and a healthy environment with effective public services for all citizens.*

### 9.3 GOALS, OBJECTIVES AND POLICY RECOMMENDATIONS

The following are Implementation goals, objectives and policy recommendations. They support the goals, objectives, policies and programs specified in the previous eight chapters and will guide the implementation of this comprehensive plan in the Town of Watterstown over the next 20 years.

1. **Comply with and enforce the 14 Planning Goals and the Policies and Programs outlined in this Comprehensive Plan.**
2. **Enforce local ordinances to support the vision noted in Section 9.2.**

3. **Comply with applicable County, State, and Federal regulations.**
4. **Amend the local comprehensive plan and local ordinances only after careful evaluation of existing conditions and potential impacts.**
5. **Update the Town of Watterstown Comprehensive Plan at a minimum of every ten years as required by Wisconsin State Statute 66.1001.**

#### **9.4 LOCAL ORDINANCE AND REGULATIONS**

The intent of local ordinances and regulations is to control land development within the Town. By carefully applying these local ordinances and regulations, the Town of Watterstown will be accomplishing the goals and policies of the comprehensive plan. Enforcement of such ordinances and regulations serve an important function by ensuring orderly growth and development. The Town of Watterstown will use their plan and their local ordinances as their enforcement tools.

#### **9.5 CONSISTENCY AMONG PLAN ELEMENTS**

As required by Wisconsin State Statute 66.1001, all elements included in this plan are consistent with one another and no known conflicts exist. If there is a question regarding a decision that is not clearly conveyed in the details of this plan, than the decision should be based on the intent of the vision statement. All nine elements included in this plan work to achieve the desired future for the Town of Watterstown.

#### **9.6 SEVERABILITY**

If any provision of this Plan shall be found to be invalid or unconstitutional, or if the application of this Plan to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Plan, which can be given effect without the invalid or unconstitutional provision or application.

#### **9.7 PLAN ADOPTION**

The first official action required to implement the Town of Watterstown Comprehensive Plan is official adoption of the plan by the local Plan Commission. Once the local Plan Commission recommends the plan by resolution, the Town Board then adopts the comprehensive plan by ordinance as required by State Statute 66.1001. The Watterstown Comprehensive Plan will take effect when the Town Board passes it. After the plan is adopted by ordinance, it then becomes the official tool for future development in the next 20 years. The plan is designed to guide development in a consistent manner.

#### **9.8 PLAN AMENDMENTS**

Amendments may be necessary due to changes in Town policies, programs, or services, as well as changes in state or federal laws. An amendment may also be needed due to unique proposals presented to the Town. Amendments are any changes to plan text or maps. The Town Board can amend the Watterstown Comprehensive Plan at any time. Proposed amendments should be channeled through the local Planning Commission, with final action occurring at the Town Board, including proper public notices and hearings. Amendments should be done with extreme caution: they should not be made simply to avoid local planning pressure.

#### **9.9 PLAN UPDATES**

As required by Wisconsin State Statute, this comprehensive plan needs to be updated at least once every ten years. An update is different from an amendment, as an update is a major revision of multiple plan sections including maps. The plan was originally written based on variables that are ever changing and future direction might be inaccurately predicted. A plan update should include public involvement, as well as an official public hearing.

#### **9.10 MEASURING PROGRESS**

The success of this comprehensive plan will be measured by the extent to which the Town of Watterstown achieves its vision of the future for their community by following the goals, objectives, policies, and programs outlined in the plan. In order to do so, the Planning Commission will review this Comprehensive Plan every two (2) years.

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## 9.11 GOAL AND POLICY SUMMARY

Comprehensive Plans are comprised of nine elements (Issues and Opportunities, Utilities and Community Facilities, Agricultural, Natural, and Cultural Resources, Housing, Transportation, Economic Development, Intergovernmental Cooperation, Land Use, and Implementation). Each element has policy statements, which contribute to the overall plan, supporting a jurisdiction's vision and goals. Policy statements give the jurisdiction general guidelines to help in making land use decisions.

Chapter goals are summarized in Table 9.1. Plan policies are summarized in Tables 9.2 through 9.10, with policies listed by element and showing implementation actions and the party responsible for such actions in four separate columns. The key below describes Table notation.

### IMPLEMENTATION ACTION

- **Does not require specific action** – This policy is a general statement of direction that does not need a specific ordinance or program to be enforced. It is enforced through conscious decision making and by following the local comprehensive Plan, which is passed by ordinance.
- **Ordinance** - The policy is enforced by an existing ordinance or an ordinance currently in development.
- **Specific Action** – responsibility inherent in Planning Commission duties. Specific actions may be self-explanatory.
- **Ongoing** – The policy is currently part of the jurisdiction's actions.

### RESPONSIBILITY

#### Town of Watterstown

- **Town Planning Commission** – The Planning Commission receives proposals/applications, reviews the proposal against the plan and any local ordinances, then makes a recommendation to the Town Board.
- **Town Board** – As the elected body of the community, the Town Board acts as the decision making authority and has the responsibility to make sure that the specific policy is enforced. The Board reviews the Planning Commission's recommendation and makes a final decision.

#### Grant County

- **County Planning and Zoning Commission** – The Planning Commission receives proposals/applications, reviews the proposal against the plan and County and local ordinances, then makes a recommendation to the County Board.
- **County Board** – As the elected body of the community, the County Board acts as the final decision making authority and has the responsibility to make sure that the specific policy is enforced. The Board reviews the Planning and Zoning Commission's recommendation and makes a final decision.

### IMPLEMENTATION TIMELINE

- If action is not required or is ongoing, no timeline is necessary. If action is required, a timeline is indicated, depending on the recommended action. For instance, if an ordinance needs to be created or amended, a timeline of one year is recommended.

### IMPLEMENTATION TOOLS

- Implementation tools can include model ordinances, maps, or other planning documentation, depending on the need.

**Table 9.1 Goals**

<b>Chapter 1, Issues and Opportunities</b>
<ol style="list-style-type: none"> <li>1. Protect and improve the health, safety, and welfare of residents in the Town of Watterstown.</li> <li>2. Preserve and enhance the quality of life for the residents of the Town of Watterstown.</li> <li>3. Protect and preserve the community character of the Town of Watterstown.</li> </ol>
<b>Chapter 2, Utilities and Community Facilities</b>
<ol style="list-style-type: none"> <li>1. Encourage land uses, densities and regulations that promote efficient development patterns and relatively low municipal, state governmental and utility costs.</li> <li>2. Provide adequate infrastructure and public services and an adequate supply of developable land to meet existing and future market demand for residential, commercial and industrial uses.</li> </ol>
<b>Chapter 3, Agricultural, Natural, and Cultural Resources</b>
<ol style="list-style-type: none"> <li>1. Protect economically productive areas, including farmland and forests.</li> <li>2. Protect natural areas, including wetlands, wildlife habitats, lakes, woodlands, open spaces, and groundwater resources.</li> <li>3. Protect economically productive areas, including farmland and forests</li> <li>4. Preserve cultural, historic, and archaeological sites.</li> </ol>
<b>Chapter 4, Housing</b>
<ol style="list-style-type: none"> <li>1. Provide an adequate supply of affordable housing for individuals of all income levels throughout the community.</li> </ol>
<b>Chapter 5, Transportation</b>
<ol style="list-style-type: none"> <li>1. Encourage neighborhood designs that support a range of transportation choices.</li> <li>2. Provide an integrated, efficient, and economical transportation system that affords mobility, convenience, safety, and meets the needs of all citizens, including transit-dependent and disabled citizens.</li> </ol>
<b>Chapter 6, Economic Development</b>
<ol style="list-style-type: none"> <li>1. Promote the expansion or stabilization of the current economic base and the creation of a range of employment opportunities.</li> <li>2. Provide adequate infrastructure and public services and an adequate supply of developable land to meet existing and future market demand for residential, commercial and industrial uses.</li> <li>3. Promote the redevelopment of land with existing infrastructure and public services and the maintenance and rehabilitation of existing residential, commercial and industrial structures.</li> <li>4. Build community identity by revitalizing main streets and enforcing design standards.</li> <li>5. Protect economically productive areas, including farmland and forests.</li> </ol>
<b>Chapter 7, Intergovernmental Cooperation</b>
<ol style="list-style-type: none"> <li>1. Encourage coordination and cooperation among nearby units of government.</li> </ol>
<b>Chapter 8, Land Use</b>
<ol style="list-style-type: none"> <li>1. Promote the redevelopment of lands with existing infrastructure and public services and the maintenance and rehabilitation of existing residential, commercial and industrial structures.</li> <li>2. Encourage neighborhood designs that support a range of transportation choices.</li> <li>3. Protect natural areas, including wetlands, wildlife habitats, lakes, woodlands, open spaces and groundwater resources.</li> <li>4. Protect economically productive areas, including farmland and forests.</li> <li>5. Encourage land-uses, densities and regulations that promote efficient development patterns and relatively low municipal, state governmental and utility costs.</li> <li>6. Preserve cultural, historic and archaeological sites.</li> <li>7. Encourage coordination and cooperation among nearby units of government.</li> <li>8. Build community identity by revitalizing main streets and enforcing design standards.</li> <li>9. Provide an adequate supply of affordable housing for individuals of all income levels throughout each community.</li> <li>10. Provide adequate infrastructure and public services and an adequate supply of developable land to meet existing and future market demand for residential, commercial and industrial uses.</li> <li>11. Promote the expansion or stabilization of the current economic base and the creation of a range of employment opportunities at the state, regional and local levels.</li> <li>12. Balance individual property rights with community interests and goals.</li> <li>13. Plan and develop land uses that create or preserve varied and unique urban and rural communities.</li> <li>14. Provide an integrated, efficient and economical transportation system that affords mobility, convenience and safety and that meets the needs of all citizens, including transit-dependent and disabled citizens.</li> </ol>
<b>Chapter 9, Implementation</b>
<ol style="list-style-type: none"> <li>1. Comply with and enforce the 14 Planning Goals and the Policies and Programs outlined in this Comprehensive Plan.</li> <li>2. Enforce local ordinances to support the vision noted in Section 9.2.</li> <li>3. Comply with applicable County, State, and Federal regulations.</li> <li>4. Amend the local comprehensive plan and local ordinances only after careful evaluation of existing conditions and potential impacts.</li> <li>5. Update the Town of Watterstown Comprehensive Plan at a minimum of every ten years as required by Wisconsin State Statute 66.1001.</li> </ol>

**Table 9.2 Issues and Opportunities**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Protect and improve the health, safety, and welfare of residents in the Town of Waterstown.	Does not require specific action	Planning Commission, Town Board	NA	NA
Preserve and enhance the quality of life for the residents of the Town of Waterstown.	Does not require specific action	Planning Commission, Town Board	NA	NA
Protect and preserve the community character of the Town of Waterstown.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.3 Utilities and Community Facilities**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIME LINE	IMPLEMENTATION TOOLS
Discourage utility extensions into areas environmentally unsuitable for urban development due to soils, flooding, topography, etc.	Does not require specific action	Planning Commission, Town Board	NA	NA
Ensure that new development bears the full share of capital improvement costs necessitated by the development.	Does not require specific action	Planning Commission, Town Board	NA	NA
Ensure that adequate public utilities including system capacity are available before issuing new development permits.	Does not require specific action	Planning Commission, Town Board	NA	NA
Continue the Town process that informs, notifies, and allows for public participation in all capital facility planning projects and proposals.	Ongoing	Planning Commission, Town Board	NA	NA
Encourage well testing as a means of protecting drinking water supplies for private, individual well users.	Does not require specific action	Planning Commission, Town Board	NA	NA
Guide new growth to areas most efficiently served with utilities.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.4 Agricultural, Natural, and Cultural Resources**

AGRICULTURAL POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the maintenance of land in productive farm operations or land capable of productive agricultural uses, while exploring and encouraging innovative methods of preserving land for agriculture.	Does not require specific action	Planning Commission, Town Board	NA	NA
In jurisdictions that have adopted County Zoning, place all lands in productive farm operations and lands capable of agricultural uses in the Exclusive Agricultural Zone (E-A), those parcels which are 35 acres or more, and also zoning classifications A-1 and A-2, for smaller parcels, as stated in the Grant County and Township Zoning Ordinances.	Ongoing	Planning Commission, Town Board	Ongoing	Zoning Maps Zoning Ordinances
Maintain the rural and agricultural character of the community.	Does not require specific action	Planning Commission, Town Board	NA	NA
Emphasize the preservation of the environmental quality and rural character of the jurisdiction when considering future land use proposals.	Does not require specific action	Planning Commission, Town Board	NA	NA
Rezoning of agricultural land will take all the agricultural policies in this Plan into consideration.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.4 (cont.) Agricultural, Natural, and Cultural Resources**

NATURAL RESOURCE POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the preservation of scenic, historic, and scientific areas for the benefit of present and future generations.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage the education of local residents on the importance of natural resources.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage the suppression and limitation of noxious weeds.	Does not require specific action	Planning Commission, Town Board	NA	NA
Where and when appropriate, utilize county, state, and federal programs or grants to conserve, maintain, and protect natural resources.	Does not require specific action	Planning Commission, Town Board	NA	NA
CULTURAL RESOURCE POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the protection of important cultural resources in the community.	Does not require specific action	Planning Commission, Town Board	NA	NA
Continue to support important community festivals and cultural events.	Does not require specific action	Planning Commission, Town Board	NA	NA
Explore opportunities to capitalize on local cultural resources together with tourism.	Does not require specific action	Planning Commission, Town Board	NA	NA
Where and when appropriate, utilize county, state, and federal programs or grants to conserve, maintain, and protect cultural resources.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.5 Housing**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage the location of multi-family apartment buildings, senior housing, and special needs housing near or in cities and villages, where there is easier access to public services and facilities.	Does not require specific action	Planning Commission, Town Board	NA	NA
Discourage development in areas shown to be unsafe or unsuitable for development due to natural hazards, contamination, access, or incompatibility problems.	Does not require specific action	Planning Commission, Town Board	NA	NA
Discourage residential development from areas where soils, slope, or other topographical limitations prove to be unsuitable.	Does not require specific action	Planning Commission, Town Board	NA	NA
Identify areas of land for future housing developments.	Specific action - Mapping	Planning Commission, Town Board	Every 2 years	Town Maps
Ensure that all future development or redevelopment proposals enhance the overall quality of community life.	Does not require specific action	Planning Commission, Town Board	NA	NA
Review new housing proposals and support those that meet the community's housing needs and that are consistent with the policies outlined in the comprehensive plan.	Does not require specific action	Planning Commission, Town Board	NA	NA
Strengthen existing neighborhoods by finding new uses for abandoned or under used land.	Does not require specific action	Planning Commission, Town Board	NA	NA
Where and when appropriate, utilize county, state, and federal programs or grants to maintain existing housing or to support the construction of future housing.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.6 Transportation**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Adopt road standards for the construction of public and private roads.	Ordinance	Planning Commission, Town Board	June, 2010	Model Driveway Ordinances, Standards
Implement and preserve access management controls along all town roadways (i.e., driveway permits).	Ordinance	Planning Commission, Town Board	June, 2010	Model Driveway Ordinances, Standards
Utilize the community's existing road network to the greatest extent possible, in order to minimize future road maintenance costs and to avoid the fragmentation of woodland and farmland.	Does not require specific action	Planning Commission, Town Board	NA	NA
An area development plan should be submitted as a condition of all subdivision reviews to ensure that proposed new roads to adjacent properties avoid unnecessary cul-de-sacs and loops that increase maintenance costs.	Does not require specific action	Planning Commission, Town Board	NA	NA
Developers will be required to pay for development plans as well as the cost of road improvements or construction (which must meet local road or street design standards).	Does not require specific action	Planning Commission, Town Board	NA	NA
Coordinate utility maintenance, construction, and upgrades with road improvements.	Does not require specific action	Planning Commission, Town Board	NA	NA
Consider development of a transportation plan to improve the quality and safety of the Township roads.	Specific Action – look at model transportation plans for consideration	Planning Commission, Town Board	NA	Model Transportation Plans
Coordinate with WisDOT and Grant County Highway Department on transportation planning projects outlined in this plan.	Does not require specific action	Planning Commission, Town Board	NA	NA
Coordinate with the Grant County Social Services, and any other appropriate agencies, to ensure that transportation options for the elderly and disabled population meet local needs.	Does not require specific action	Planning Commission, Town Board	NA	NA
Work cooperatively with adjacent jurisdictions for consistency with transportation plans.	Does not require specific action	Planning Commission, Town Board	NA	NA
Direct future commercial and industrial development to roadways capable of accommodating resulting traffic.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.7 Economic Development**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Encourage efforts to provide broadband internet service throughout the county to enable people to work from home.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage home-based entrepreneurial activities that have minimal impact on adjacent properties.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage crop and livestock production farming as a local economic development strategy.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage job-training programs at area schools and local colleges that help local workers and employers develop the work skills necessary to stay competitive in a global economy.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.7 (cont.) Economic Development**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Whenever possible, encourage economic development projects to locate infrastructure where such utilities, services and road capacity already exists.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.8 Intergovernmental Cooperation**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Work with other units of government and agencies (including state and federal, the regional planning commission, school districts, etc.) to identify and coordinate policies and initiatives.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.9 Land Use**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Maintain the small-town character of the jurisdiction by avoiding developments that would alter its character.	Does not require specific action	Planning Commission, Town Board	NA	NA
Support land uses, densities, and regulations that result in efficient development patterns.	Does not require specific action	Planning Commission, Town Board	NA	NA
Recognize the critical role that farmland, open space, historical architecture, scenic vistas, land-and riverscapes, natural resources and designated features, scenic roads, archeological, and cultural features play in defining and enhancing our community's distinctive rural character.	Does not require specific action	Planning Commission, Town Board	NA	NA
For new development in our community, surface water run-off shall be minimized and detained on site if possible or practical. If it is not possible to detain water on site, down stream improvements to the channel may be required of the developer to prevent flooding caused by the project. The natural state of watercourses, swales, floodways, wetlands, or right-of-ways should be maintained as nearly as possible.	Does not require specific action	Planning Commission, Town Board	NA	NA
Encourage infill development and redevelopment on lands that are vacant, blighted, or underutilized.	Does not require specific action	Planning Commission, Town Board	NA	NA
Require detailed neighborhood development plans and phasing plans prior to zoning, platting, and development of planned residential areas.	Does not require specific action	Planning Commission, Town Board	NA	NA

**Table 9.10 Implementation**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Comply with and enforce the 14 Planning Goals and the Policies and Programs outlined in this Comprehensive Plan.	Requires specific action	Planning Commission, Town Board	NA	NA
Enforce local ordinances to support the vision noted in Section 9.2.	Requires specific action	Planning Commission, Town Board	NA	NA

**Table 9.10 (cont.) Implementation**

POLICIES	IMPLEMENTATION ACTION	RESPONSIBILITY	IMPLEMENTATION TIMELINE	IMPLEMENTATION TOOLS
Comply with applicable County, State, and Federal regulations.	Requires specific action	Planning Commission, Town Board	NA	NA
Amend the local comprehensive plan and local ordinances only after careful evaluation of existing conditions and potential impacts.	Requires specific action	Planning Commission, Town Board	NA	NA
Update the Town of Watterstown Comprehensive Plan at a minimum of every ten years as required by Wisconsin State Statute 66.1001.	Requires specific action	Planning Commission, Town Board	2019	NA

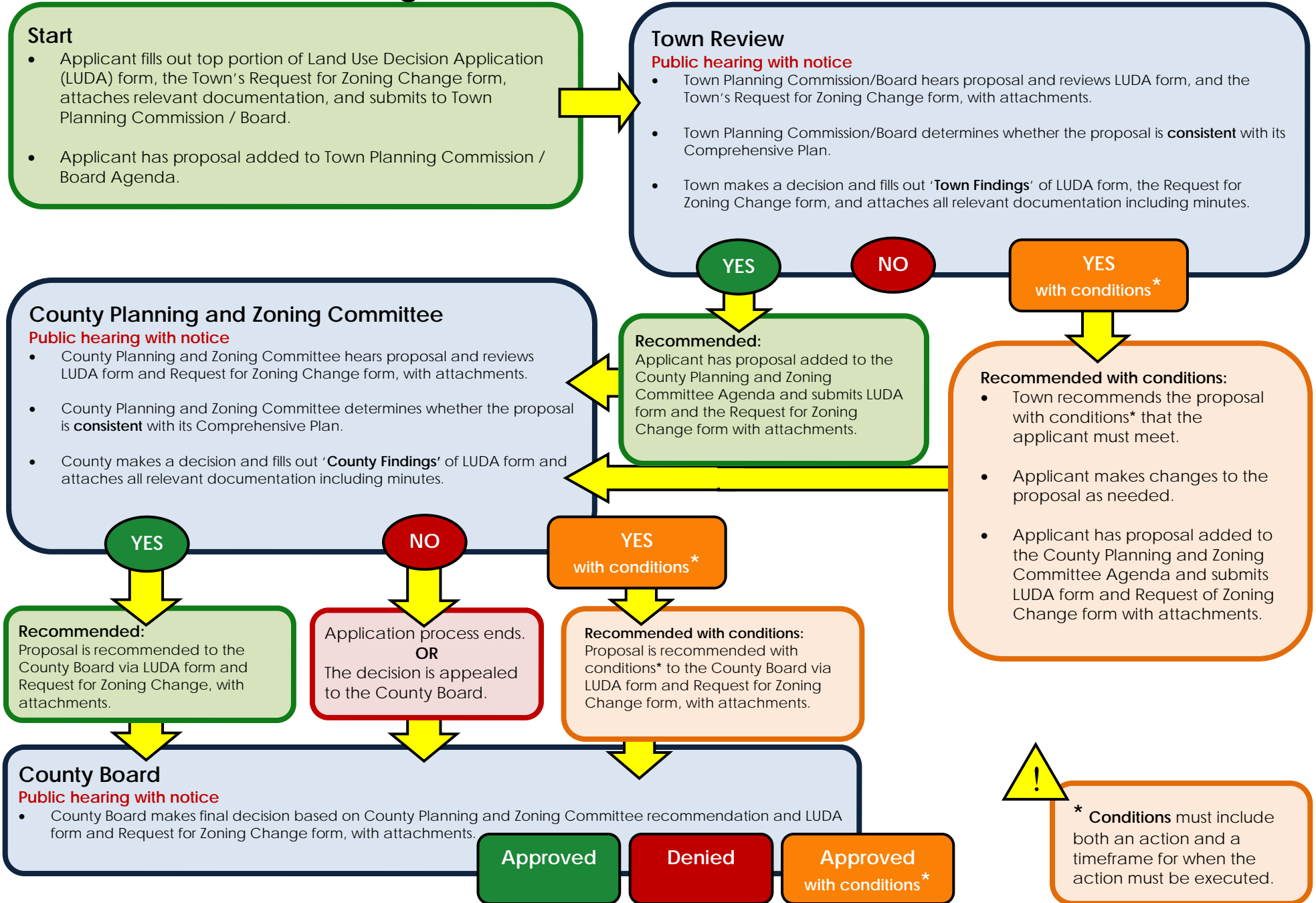
### 9.12 SUGGESTED LAND USE DECISIONS PROCEDURES

The process of making land use decisions should be from the “ground up”, straightforward, and easy to understand. In order to operate correctly and fairly, a town’s process needs to be understood and followed. Southwestern Wisconsin Regional Planning Commission has developed a process and documentation to help town’s in their land use decision making and recommends that jurisdiction’s use it in conjunction with their comprehensive plans.

The Chapter 9, Implementation Attachments include a schematic that describes how an application for a development project would proceed. Also attached is a Town of Watterstown Land Use Decision Application, as well as a Request for Zoning Change form.

# **IMPLEMENTATION ATTACHMENTS**

# Land Use Decision Making Process for Town of Watterstown



Town of Watterstown  
Grant County, Wisconsin

Zoning Change  
Request Fees

1<sup>st</sup> Request \$ 0.00  
2<sup>nd</sup> Request \$200.00  
3<sup>rd</sup> Request \$400.00

# Request for Zoning Change

Land Owner's Name			
Address	City	State	Zip
Telephone #			

Parcel No.
Location in Township (Section No.)
Attach Plat Copy of: <b>*Present Parcel &amp; Present Zoning*</b>

I hereby make the following request for zoning change:

## Requested Zoning Change & Present Parcel Information

Present Parcel Size (in Acres): \_\_\_\_\_

Present Parcel Zoning Classification: \_\_\_\_\_

New Requested Zoning Classification: \_\_\_\_\_

Reasons for the Requested Zoning Change: (Attach additional sheets if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Resulting Size (in acres) of Requested Newly Zoned Parcel: (if different) \_\_\_\_\_

**\*\*If this creates a new parcel, give size of remaining old Parcel:** \_\_\_\_\_

### Adjacent Land Owners

Please attach a list of the adjacent land owners to the present parcel involved in this requested change. (This list must be included with this request.)

The Township Clerk will contact them by registered mail regarding this requested zoning change, along with the date & time the Advisory Zoning Board will meet to discuss and give its recommendation on this zoning change request.

This zoning change request will be given to the Advisory Zoning Board. You will be notified of the Advisory Zoning Board's meeting date and time, which shall be no sooner than 16 days after the Township Clerk has received this request. (To allow time to set a meeting time, properly publish the meeting notice in The Boscobel Dial and give proper notice to adjacent land owners of the meeting.)

**As this parcel's landowner, I hereby request this zoning change and attest the above and attached information is true and correct. I also acknowledge the right of Advisory Zoning Board members to individually visit and view the present parcel prior to the Board meeting time set to act on this zoning change request.**

Requesting Land Owner's Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_