

SOUTH CENTRAL WISCONSIN RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818
 Harvey Kubly, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220
 MEMBER COUNTIES: DANE • GREEN

**Wednesday, May 23rd, 2018, 2:00 PM, Fitchburg DNR Facility,
 Raptor Conference Room, 3911 Fish Hatchery Rd, Fitchburg, WI 53571-5367**

1. 2:05 PM **Call to Order** – *Harvey Kubly, Chair*

2. Roll Call. **Establishment of Quorum** – *Matthew Honer, SCWRTC Administrator*

	Commission members present for all/part of meeting:	Others present for all/part of meeting:
Dane County	Jay Allen	<i>Absent</i>
	Jim Haefs-Flemming	<i>Absent</i>
	Roger Hillebrand, <i>Vice Chair</i>	X
Green County	Harvey Kubly, <i>Chair</i>	X
	Oscar Olson, <i>Secretary</i>	X
	Ron Wolter	X
	Paul Beach, <i>Treasurer</i>	X
		<ul style="list-style-type: none"> • Matthew Honer, Admin. SCWRTC • Kim Tollers, WisDOT • Dana White-Quam, DNR

3. Action Item. **Certification of Meeting’s Public Notice** – *Prepared by Honer*

- *Motion to approve certification of meeting – Olson/Wolter. Passed Unanimously*

4. Action Item. **Approval of Agenda** – *Prepared by Honer*

- *Motion to approve agenda – Hillebrand/Olson. Passed Unanimously*

5. Action Item. **Approval of draft January 2018 meeting minutes** – *Prepared by Honer*

- *Motion to approve January 2018 minutes – Wolter/Hillebrand. Passed Unanimously*

6. Updates. **Public Comment**

No comment.

7. Action Item **Election of Officers**

Honer stated that the Charter prescribed that elections are to happen every year. The Charter states there should be a chair, vice chair, secretary and treasurer. Honer stated that he would start by looking for a chair nomination.

- *Motion to nominate Harvey Kubly to Chair – Olson/Hillebrand. Motion to close nominations – Olson/Beach. Passed Unanimously. None Opposed.*
- *Motion to nominate Roger Hillebrand to Vice Chair – Kubly/Olson. – Passed Unanimously.*
- *Motion to nominate to Paul Beach to Treasurer –Olson/Wolfe. Passed Unanimously.*
- *Motion to nominate to Oscar Olson to Secretary –Beach/Wolter. Passed Unanimously.*

REPORTS & COMMISSION BUSINESS

8. SCWRTC Financial Report – *Ron Wolter, SCWRTC Treasurer.*

Wolter reported total receipts since December 31st to be \$683.51 and total disbursements since 12/31/17 to be \$4,269.89. Making the total checking account balance as of 3/31/2018 to be \$5,161.38. Total checking and CD balance is \$155,161.38 as of March 31st.

- *Motion to approve Treasurer’s Report– Olson/Beach. Passed Unanimously.*

Wolter presented bills from SWWRPC for 2018 Q1 and for Ron Wolter from 2/31/2017 to present for postage.

- *Motion to approve the Bills– Hillebrand/Olson. Passed Unanimously.*

9. WisDOT Report – Kim Tollers, WisDOT.

Tollers stated that there has been a request from an architectural firm regarding the new library parking lot design in Belleville. Tollers stated that she informed the architectural firm of the need for further discussion with WisDOT and WIDNR and has not heard back since. Tollers and White-Quam stated it is important for WIDNR, WisDOT and SCWRTC to manage these issues closely in order maintain the Right of Way (ROW). Tollers stated that WisDOT will work with the architect to change their design. Tollers stated that it is not likely something the Commission will need to approve. Kubly reminded the commission that preserving the ROW is the primary concern of the commission. Hillebrand asked about the sidewalk needing approval as well. White-Quam stated that the sidewalk will need to be looked at because of the interface between limestone gravel and concrete being a safety concern for trail users.

10. WIDNR Report – Dana White-Quam, WIDNR.

White-Quam said she would add more to the UW-P presentation.

11. SCWRTC Administrator’s Report – Honer, SCWRTC Admin.

Honer stated that he had attended several meetings with Students from UW – Platteville regarding the Stewart Tunnel Project. He received an inquiry from an architectural firm working on the Belleville Library and forwarded their issue to WisDOT and WIDNR. Honer stated that he prompted IDNR to send a letter requesting to continue their lease of the Jane Addams Trail as stated in the current lease that expires in 2019.

12. Discussion and Possible Action on meeting times – Honer, Admin.

Honer stated that at the October 2017 meeting, it was discussed that after the May elections there would be a discussion regarding future meeting times for the RTC. Kubly stated that he believed the current meeting time is appropriate. There was a general consensus.

13. Discussion of Lease Agreement with Illinois Department of Natural Resources – Honer, Admin.

Honer presented a letter from the Illinois Department of Natural Resources requesting the lease for the ROW in Illinois to be extended for the Jane Addams Trail. Honer also stated that the IDNR stated that they are interested in acquiring the ROW with the same Rail-Banking agreement in place. Olson stated that this is a request that IDNR has had before and selling the property removes SCWRTC control of the property. Tollers stated that if it were sold it could be deed restricted to continue to be rail-banked. Tollers stated that the trail was considered as a possible option for the Great Lakes Basin Railroad so the potential for the return of rail exists. Olson stated that the Commission does not pay property tax on the ROW and that had been an issue in the past. White-Quam added that the WIDNR lease was extended several years back and will not need to be renewed for many years. Honer stated that is also the case with the City of Madison.

14. Presentation of UW – Platteville Senior Design Class proposals for the Stewart Tunnel Rehabilitation – Honer, Admin

Honer presented the UW – Platteville senior design final report for the Stewart Tunnel Rehabilitation.

15. Action Item - Adjournment

- *Motion to adjourn at 2:28 pm – Wolter/Hillebrand. Passed Unanimously*