

# SOUTH CENTRAL WISCONSIN RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818  
 Harvey Kubly, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220  
 MEMBER COUNTIES: DANE • GREEN

**Wednesday, July 24<sup>th</sup>, 2019, 2:00 PM, Fitchburg DNR Facility,  
 Raptor Conference Room, 3911 Fish Hatchery Rd, Fitchburg, WI 53571-5367**

1. **2:02 Call to Order** – *Harvey Kubly, Chair*
2. Roll Call. **Establishment of Quorum** – *Matthew Honer, SCWRTC Administrator*

	Commission members present for all/part of meeting:	Others present for all/part of meeting:
Dane County	Jay Allen	<i>absent</i>
	Chris James	X
	Roger Hillebrand, <i>Vice Chair</i>	X
Green County	Harvey Kubly, <i>Chair</i>	X
	Oscar Olson, <i>Secretary</i>	X
	Paul Beach, <i>Treasurer</i>	X
		<ul style="list-style-type: none"> <li>Matthew Honer - Admin.</li> <li>Dave Borsecnik – WIDNR.</li> <li>Kim Tollers – WisDOT.</li> </ul>

3. Action Item. **Certification of Meeting’s Public Notice** – *Prepared by Honer*  
 Honer stated that the notice and agenda were sent to the counties and confirmation of posting was received.
  - Motion to approve certification of meeting – James/Beach. Passed Unanimously*
4. Action Item. **Approval of Agenda** – *Prepared by Honer*
  - Motion to approve agenda – Hillebrand/Olson. Passed Unanimously*
5. Action Item. **Approval of draft April 2019 meeting minutes** – *Prepared by Honer.*
  - Motion to approve April 2019 minutes – James/Beach. Passed Unanimously*
6. Updates. **Announcements by Commissioners**
7. Updates. **Public Comment**

**REPORTS & COMMISSION BUSINESS**

8. **SCWRTC Financial Report** – *Beach, Treasurer.*

Beach reported on the Receipts. He reported that there was a mistake at the bank where they accidentally deposited a check meant for the PRTC into the SCWRTC account instead of the PRTC account. Beach reported that total checking and CD balance is \$149,250.29.

Beach reported two bills for payment, the Q2 billing from SWWRPC and the Bonding invoice from Tricor.

- Motion to payment of the bills– Olson/James. Passed Unanimously.*
- Motion to approve the treasurer’s report – Hillebrand/Olson. Passed Unanimously.*

9. **WisDOT Report** – *Kim Tollers, WisDOT.*

Tollers stated that WisDOT should have a draft of the agreement with the City of Madison by the SCWRTC next meeting. Tollers stated that there are encroachment issues along the trail that need to be addressed. Olson asked about the Monroe

Street development, Tollers stated that she is not aware of where the developers are at with the project but expects the developers to be seeking permits from the City of Madison.

**10. WIDNR Report – Dave Borsecnik, WIDNR.**

Borsecnik stated that there was damage on the trail from recent storms. Additionally, it has been very difficult to keep up with vegetation management over the past few years due to the heavy rainfalls. He stated that there is an issue with a culvert in the Monroe area that will be addressed in the future. He stated that Channel 15 interviewed a WIDNR staff member about the Stewart Tunnel and expects it to air on TV this week.

Hillebrand asked if Borsecnik could share the ATV regulations for the Badger State Trail with him so that he may share it with an individual in Belleville. Hillebrand also stated that there is a very large race taking place on the entire trail, there are over 500 registered for the race. Beach asked how often WIDNR mows the trail, Borsecnik stated they try to mow every 6 weeks but it is an issue of dealing with the weather and dealing with a lack of staff.

Honer asked about funding opportunities for the Stewart Tunnel doors. Honer stated that if doors were placed on the Tunnel it could be used as a hibernaculum and that may create additional funding opportunities. Borsecnik stated he does not know.

James gave an update on the storm water study for the roundabout area in Madison and Fitchburg.

**11. SCWRTC Administrator’s Report – Honer, SCWRTC Admin.**

Honer stated that he spoke with WisDOT regarding the Interim Trail Use Agreement and discussed the progress being made on the agreement between WisDOT and the City of Madison. Honer spoke with the Johnson Block who will have the audit completed by the October meeting. Hone received tax bills for the parcels the commission owns in Illinois. Upon receiving the bills, he followed up with the County and the bills were zeroed out. Honer stated that SWWRPC is working to clean up the existing files of the commission. Honer has collected several examples of records retention policies and will work with legal counsel to bring a policy to the commission in October or January.

James asked if SWWRPC’s contract covers records storage and management costs. Honer stated that he does it but the contract does not specifically state those tasks. Honer stated that SWWRPC will not be billing outside of their regular contract to clean up these files. He stated he will follow up with SWWRPC’s director about the contract language. Kubly stated that in the early days of the commission, the SCWRTC used the Dane County Planning Commission for administration.

Honer stated that the potential landscape change of the Trail is a potential project for a university group to evaluate in terms of right-of-way maintenance.

**12. Discussion and Action on 2020 draft budget. – Honer, Admin.**

Honer presented the 2020 budget.

- Motion to approve the draft 2020 budget – Hillebrand/Olson. Passed Unanimously.

**13. Action Item - Adjournment**

- Motion to adjourn at 2:35 pm – Beach/James. Passed Unanimously.